

**MISSOURI RIVER REGIONAL LIBRARY  
BOARD MEETING  
Annex Conference Room, 209 Adams Street  
May 19, 2015  
MINUTES OF THE MEETING**

*The regular Board of Trustees meeting was called to order at 7:05 p.m. by Abbey Rimel, President. Judy Speidel, Administrative Assistant, was present to take the minutes.*

**1. ROLL CALL OF MEMBERS**

Members present: Abbey Rimel, President; Jane Dolan, Secretary; Marge Kudrna, Member; Debbie Rowles, Member; Vicki Ford, Member; Kathy Penfold, Member; Bill Zimmerman, Member; and Adam Veile, Member. Also present were: Claudia Schoonover, Library Director; Betty Hagenhoff, Assistant Director; and Elizabeth Beach, Human Resource Director.

**2. PUBLIC COMMENT**

There was no public comment.

**3. APPROVAL OF MINUTES**

Changes to the April minutes were as follows: change “Alex George’s A Good American” to “George Hodgman’s Bettyville” in the second paragraph under Announcements.

Kathy Penfold made a motion to approve the April 21, 2015 minutes, as amended. Adam Veile seconded. The motion passed.

**4. TREASURER’S REPORT AND APPROVAL OF MONTHLY EXPENDITURES**

Betty Hagenhoff reviewed the Treasurer’s Report with the Board.

Marge Kudrna moved that the Treasurer’s Report and the Monthly Expenditures be accepted as submitted and filed for audit. Vicki Ford seconded. The motion passed.

**5. LIBRARY DIRECTOR’S REPORT – CLAUDIA SCHOONOVER**

Claudia summarized the items contained in her report. Items of interest include:

- Claudia indicated she would consider April “Partnership” month due to the library partnering with the following:
  - Bookmobile will be stopping every Saturday beginning in June at the Capital Region Pediatrics parking lot;
  - Bookmobile will be stopping on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month beginning June 3 at the Capital Mall near the candy store;
  - Library hosting free computer classes in the Annex Conference Room offered by the State Technical College of Missouri for our community.

- Claudia reported the Library celebrated National Library week with food for fines, free replacement cards, and patron appreciation day. Claudia advised the food was donated to the Salvation Army this year.
- Claudia reported George Hodgman of Paris, Missouri will be here in September for the Capital Read event with his memoir Bettyville.
- Mission JC Team volunteers came to the library on April 26 to box up VHS tapes, shifted books, and polished the chairs and woodwork in the library.
- First Friends of the Library had an organizational meeting on April 23, 2015 with 12-13 individuals attending. Claudia reported the next meeting will be a tour of the library and a look at behind the scenes of the programs offered.
- State Aid and REAL money has been reduced for 2016 which the library did not budget for in 2015 but are concerned about the future of these funds. Claudia reported receipt of two LSTA grants: one in the amount of \$ 16,000.00 for collection and the second in the amount of \$ 26,000.00 for new PCC computers.
- Claudia presented and discussed with the board the patron comments received during the past month.

## **6. COMMITTEE REPORTS**

### **A. Capital Facilities Committee**

Marge reported the Capital Facilities Committee met prior to the MRRL Board Meeting to discuss:

Wrap-up of current MEP upgrades/2014

Next step in building upgrades

Clark Enersen's proposal letter for a Facilities Master Plan.

Marge reported the air handler system was working great and staff indicated the library was comfortable. She indicated they would be meeting with a representative of Clark Enersen Projects to determine the next step in the building upgrades and the Facilities Master Plan regarding the Carnegie Building has been tabled until the county actually vacates the property.

### **B. Executive Committee**

No Report.

### **C. Finance Committee**

No Report.

### **D. Foundation**

Bill Zimmerman reported the Foundation did meet on May 14. He reported they have a balance of \$ 13,122.04 and that \$ 1,475.00 has been received so far from the annual fund letters which were mailed on April 20.

Bill reported Mark Wegman enthusiastically met with the Foundation Board on the prospective of having another Reader's Theatre event. He is doing some research on different plays but did suggest possibly a murder mystery at the library. He presented the foundation with the following potential dates for the event: October 2nd & 3rd, November 13th & 14th, and December 11th & 12th.

Bill reported one sponsor for the mini-golf event has not paid and therefore, will not be considered as a sponsor the next year. He indicated the sponsor has been contacted twice by mail and once by phone.

**E. Planning Committee**

No Report.

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**A. Audit**

Betty Hagenhoff reported the auditors will present the Audit Report at the Finance Committee Meeting on June 16 prior to the MRRL board meeting.

**B. Bylaws Revision**

Kathy Penfold requested the bylaws be sent via e-mail to board members for review with a two week return date for any recommendations for changes or corrections. Abbey advised the following individuals, along with herself, are serving on the Ad Hoc Bylaws Committee: Kathy Penfold, Adam Veile, and Jenny Jacobs.

**11. ANNOUNCEMENTS**

Vicki extended thanks to the programming staff on doing a great job with the number of programs, the increased attendance at each program, and partnering with area schools. Claudia advised the board, the program calendar has been consolidated to include all programs although the Children's Department will continue to do a separate calendar for the summer months.

Adam Veile recommended the Library staff write their own press release on board meetings.

**12. ADJOURNMENT**

Abbey Rimel adjourned the meeting at 8:05 pm. Minutes of the meeting were submitted by Judy Speidel.

**APPROVED 06-16-2015**